

TOWN OF HAMPDEN

CODE ENFORCEMENT OFFICE

Required Building Inspections and Acknowledgement

These are possible Inspection Requirements. Depending on the simplicity or complexity of the project more or less inspections may be required. The Building Official is the authority on required MUBEC inspection and the Fire Inspector is the authority on required Fire Inspections.

Foundation:

1. Pre-pour footing inspection: Forms in place prior to pouring of concrete
2. Pre-pour wall inspection: Rebar in place both horizontal and vertical if needed
3. Pre-pour slab-on-ground/basement floor inspection: After foundation drainage is in place, damp-proofing or waterproofing of walls has been applied, radon provisions have been made and fill or base material is in place and covered with vapor retarder. If insulation is required beneath slab, it shall be in place prior to this inspection.

*If exterior foundation insulation is being used another inspection may be required to verify its installation.

Rough-in:

4. Framing: When all framing is done, and plumbing, electrical and mechanical (i.e. clothes dryer vent, bathroom and kitchen exhaust fan, heating lines) rough-in is complete. Vertical penetrations sealed. Just prior to placement of insulation.
5. Insulation: Prior to covering or concealing any insulating material. This may take more than one inspection depending on products and methods being used.

→The installer certification for blown or sprayed insulation shall be submitted at this time or prior to issuance of a Certificate of Occupancy.

→If Engineered products (Trusses, TJIs, LVL, etc...) were used PE stamped designs shall be submitted at this time or prior to issuance of a Certificate of Occupancy.

6. Fire-resistance-rated construction inspection: Where fire-resistance-rated construction or separation is required between dwelling units or dwelling units and attached garages. This includes the garage ceiling if living space above. Inspection shall be conducted prior to fasteners and joints being taped or finished.

Final:

7. Final Inspection: When ALL work on the project is complete and the site has been permanently stabilized. The project should be "move-in" ready. This inspection must be done prior to occupying the home per *Maine Uniform Building & Energy Code, Section R110 Certificate of Occupancy* and the *Town of Hampden Zoning Ordinance, Section 5.3.2. Certificate of Compliance.*

→Blower Door test report or Third Party visual air sealing inspection report shall be submitted prior to issuance of a Certificate of Occupancy.

→Master Electricians sign-off form (Single-Family) or Copy of State Electrical Permit (Two-Family or Townhouse) shall be submitted prior to issuance of a Certificate of Occupancy.

For questions pertaining to the Maine Uniform Building & Energy Code please contact the Building Official @ 207-862-4000.

For questions pertaining to the applicable Fire Code, Life Safety Code, and ADA please contact the Fire Inspector 207-862-4000.

Building Permit Applicant Acknowledgement: I _____ acknowledge that if the required inspections are not called for by myself or the contractor and performed by a Municipal Building Inspector, to their satisfaction, a Certificate of Occupancy may not be issued upon completion of the project.

Signature: _____

Date: _____

Note: Please allow at least 24 hours' notice prior to all required inspections.

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Required Internal Plumbing Inspections and Acknowledgement

1. Under-Slab: (If needed): In slab plumbing *prior* to pouring concrete. If any plumbing piping, radiant heat, etc will be in the slab this inspection needs to be done prior to being covered with concrete.
2. Plumbing Rough-In: When all framing is done, plumbing, and mechanical (i.e. clothes dryer vent, bathroom and kitchen exhaust fan, heating lines) rough-in is ready for Inspection. Just prior to placement of insulation. This Inspection should be in conjunction with the MUBEC Framing Inspection.
8. Final Inspection: When ALL work on the project is complete and the site has been permanently stabilized. The project should be “move-in” ready. This inspection must be done prior to occupying the home per *Maine Uniform Building & Energy Code, Section R110 Certificate of Occupancy* and the *Town of Hampden Zoning Ordinance, Section 5.3.2. Certificate of Compliance.*

For questions pertaining to the Plumbing Code please contact the Local Plumbing Inspector @ 207-862-4000.

Internal Plumbing Permit Applicant Acknowledgement: I _____ acknowledge that if the required inspections are not called for by myself or the contractor and performed by the Local Plumbing Inspector or alternate, to their satisfaction, a Certificate of Occupancy may not be issued upon completion of the project.

Signature: _____

Date: _____

Required Subsurface Wastewater Septic System Plumbing Inspections and Acknowledgement

1. Scarification (REQUIRED): Scarifying the original soils, removing all tree stumps, roots, rocks, etc. After site is prepared to ascertain that the vegetation has been cut and removed in the disposal field area, the area under the disposal field and backfill extensions has been roughened, a transitional horizon has been established, and the erosion and sedimentation control measures are in place.
2. Bottom of Bed (OPTIONAL): Add fill up to grade of bottom of the bed elevation. This must clean fill.
3. Top of Bed (REQUIRED): Prior to covering the system: After installation of system components, including stone, pipes or proprietary devices, & tanks but before backfill is placed above the disposal system components. This inspection must include any curtain drains, diversion ditches, berms or other measures outlined on the design to improve the function of the system.
4. Final (OPTIONAL): Cover with clean fill as noted on the plan including the extensions. Then cover with clean loam, seed or mulch all soil disturbed areas.

For questions pertaining to the Maine Subsurface Wastewater Rules please contact the Local Plumbing Inspector @ 207-862-4000.

Subsurface Plumbing Permit Applicant Acknowledgement: I _____ acknowledge that if the required inspections are not called for by myself or the contractor and performed by the Local Plumbing Inspector or alternate, to their satisfaction, a Certificate of Occupancy may not be issued upon completion of the project.

Signature: _____

Date: _____

Note: Please allow at least 24 hours' notice prior to all required inspections.